

**Richard J. Duncan Elementary
Mom2Mom Sale**

Sponsored by: Duncan Elementary Community Organization (“DECO”)

SELLER’S TERMS AND CONDITIONS SPRING 2019

(This contract applies to “Moms” selling children’s items. Consultants/Vendors must complete a “Vendor” Contract.)

Thank you for your interest in the Duncan Elementary Community Organization (DECO) “Mom2Mom” Sale. The sale is scheduled for Saturday, April 27th from 8:30am – 12:30pm at Richard J. Duncan Elementary School.

The school is located at 14500 26 Mile Rd. (between Hayes and Schoenherr), in Shelby Township.

It will be a fun-filled day of Moms selling gently used children’s items to other Moms. A Mom2Mom Sale is a great way to buy and sell children’s items! The event is open to the public and attracts buyers specifically looking for children’s gear. The event is much shorter than the average garage sale and generally nets better profits than resale shops.

Set-up will be Friday, April 26th from 6:00 – 8:00pm. You must check-in by 8:00pm FRIDAY NIGHT or your rental space will be forfeited with no refund

All tables must be set-up and ready for sales by 8:00pm on Friday evening

All sellers must be at the school prepared for the sale by 8:00am Saturday morning (may enter as early as 7:00am)

All sellers must stay until the end of the sale Saturday: 12:30pm

If you cannot commit to these time frames, please do not rent table space

IMPORTANT NOTES:

- **ABSOLUTELY NO REFUNDS if you must cancel your space. **** PLEASE INITIAL HERE ******
- Much of the communication between organizers and sellers will be done through e-mail. Please provide your e-mail address on your contract so you don’t miss out on important information. This information will be used for Duncan Mom-2-Mom purposes only
- The Mom2Mom Sale Organizers recognize only the person whose name appears on the contract. Registered Sellers accept responsibility for ensuring all people at their table(s) are familiar with, and abide by, terms in the contract
- Sellers are to provide their own clothes rack. (The Registration Fee assumes a “standard” 3-foot, single-sided rack. If you have a different style of rack, please let the organizers know ASAP so we can make special accommodations.)

LARGE ITEM ROOM:

- **Large Item forms and payment (cash) must be received at Duncan Elementary at check-in Friday April 26th 6-8pm**
- The Large Item sales area will be “open” to the public from **8:30am – 12:00pm** on April 27th
- Bartering/Price Reductions on Large Items will not be permitted during the first hour of the sale
- No drop side cribs
- Car seats must have NEVER been in an accident and NOT BE EXPIRED- it is the seller’s responsibility to abide by these car seat rules. Utica Community Schools, Duncan Elementary DECO or its volunteers are not responsible
- If you are interested in selling large items please mark the Seller’s Contract in the appropriate space and a Large Item Form and item tags will be emailed to you one week prior to sale
- Large Items will be **\$2 per item, \$3 per oversized item**- payment is due in cash on Friday April 26th at item drop off

TABLE INFORMATION:

- All items must be contained within your allotted selling space. No items may protrude below or beyond table/rack space provided. **NO “LARGE ITEMS” MAY BE SOLD AT TABLE AREAS**
- All items must be clean, odor-free and in good (used) condition. The DECO Mom-2-Mom Sale Organizers reserve the right to remove inappropriate items from the selling area
- It is strongly recommended that you bring a bed sheet or tarp to cover your table when you leave Friday night. This will discourage people from going through your items and disturbing your set-up
- Utica Community Schools, Duncan Elementary DECO and/or the volunteers that run this event are not responsible for any items that are lost, damaged or stolen
- All tables must be tended until the end of the sale – **12:30pm**. (PLEASE do not pack-up before this time.)
- Each table must have an adult (18 years and older) at the table at all times- no unsupervised children please
- There is absolutely NO SMOKING on school property

To reserve your table(s), please send your completed “Seller’s Contract Spring 2019” and check (payable to “DECO”) to:

Mom2Mom Sale
c/o Duncan Elementary/DECO
14500 26 Mile Rd.
Shelby Township, MI 48315

All table rentals are on a first come, first serve basis.

In past years, we have Sold Out well in advance of the sale. Please do not delay sending in your registration!

If you have questions, please e-mail us at duncanmom2momsale@yahoo.com

Richard J. Duncan Elementary Mom2Mom Spring Sale
 Sponsored by: Duncan Elementary Community Organization ("DECO")
SELLERS CONTRACT SPRING 2019

Please print clearly:

Name: _____

Address: _____

City: _____, MI ZIP: _____

Phone: (_____) _____ E-mail: _____

(*To be used ONLY for Duncan Mom-2-Mom Sale purposes.)

Check here if your child attends Duncan Elementary.

Table/Rack Information:

	Fee	Quantity Requested	Total
Table Rental			
6ft Table- NO RACK Space	\$22.00		
6ft Table- with 3ft Rack Space	\$25.00		
Rack Space			
Large Rack Space-Double, Round Rack (must be combined with table rental)	\$5.00 additional		
Rack Space Only (No Table Rental)	\$20.00		

TOTAL DUE:

Large Item Information:

_____ I will NOT have any "Large Items"

_____ I WILL have "Large Items" with Table Rental – Large Item fee to be paid with submission of "Large Item" form and items on Friday night in CASH. "Large Item" Form and tags for items will be emailed one week prior to sale.

All table rentals are on a first come, first serve basis. Please make checks payable to "DECO".

Return contract and payment to:
 Mom2Mom Sale, c/o Duncan Elementary/DECO
 14500 26 Mile Rd., Shelby Twp., MI 48315

You are encouraged to keep a copy of your contract for your records. You will be contacted upon receipt of contract and payment to confirm your registration. If you do not hear from us within 10 days of submission, please e-mail the coordinators at duncanmom2mom2sale@yahoo.com

NO REFUNDS

By signing this contract, I hereby acknowledge that I have read and will abide by the "Seller's Terms and Conditions 2019" and the "Seller's Contract 2019". I further understand that neither Duncan Elementary Community Organization nor the chairperson(s) of this event are responsible for, or liable, in case of theft, fire, breakage or damage to person(s) or property. The organizers of this event make no expressed or implied guarantees on sales volume.

Participant Signature: _____ **Date:** _____

If you have questions, please contact duncanmom2mom2sale@yahoo.com

Date Agreement Received: _____ Date Confirmation email sent _____